

Mendocino County Workforce Investment Board

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ETHICS TRAINING FOR LOCAL WIB AND YOUTH COUNCIL MEMBERS

Policy No. 33

Purpose:

To establish a policy delineating the requirement of the State of California for the Workforce Investment Board and the Youth Council members to participate in ethics training.

Background:

The WIA Directive, WIAD06-13, issued on December 29, 2006 interprets California Government Code Sections 53234-53235.2, 54952 and 56036 (a) which cumulatively address the following:

- Definition of "local agency" and "local agency official".
- Required length of training.
- Approval process of the ethics training course curriculum.
- Training format.
- Documentation of training completion.
- Notification of the training requirement.
- Training records maintenance.

Policy:

As local bodies created by state and federal statute, the Mendocino County Workforce Investment Board and the Youth Council will receive at least two hours of training in general ethics principles and ethics laws every two years. Ethics laws include, but are not limited to, laws relating to:

- Personal financial gain by public servants prohibiting bribery and conflict-of-interest.
- Prohibition against gifts of public funds, mass mailing restrictions, and prohibitions against acceptance of free or discounted transportation by transportation companies.
- Government transparency including financial interest disclosure requirements.

WIB staff will provide information at least once annually to the board members regarding the requirements and training options and maintain records for at least

five years that include the date that the member satisfied the requirement as well as the entity that provided the training. The California Attorney General must be consulted regarding the sufficiency and accuracy of any course content. In lieu of local training, the California Fair Political Practices Commission (FPPC), www.fppc.ca.gov, offers online training that when applied in accordance with the conditions and schedule required in the Government Code, satisfies the ethics training requirement for WIB and Youth Council members.

Title	Ethics Training for WIB and Youth Council Members		
Policy Number	33	Revision Number	
Effective Date		Revision Date	
References	California Government Code sections: 53234-53235.2,54952 and 56036(a) WIA Directive WIAD06-13, issued 12-28-2006		
Key Words			
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